

Professional Development Subcommittee
3760 South Highland Office, 5th Floor Conference Room 578
Meeting Minutes
Wednesday, February 11, 2015 at 10:00 a.m.

Committee Members:	Chris Ellis, Alicia Gleave, Von Johnson, Russ Malone, Jack Meersman, Jason Nichol, Chris Stratford, and Casey Snyder
Phone:	None
Staff:	Jenny Allred, Dennis Bang, Annalyn Boden, Kyle Bushnell, Dan Camp, Raul Garcia, Tami Goodin, Jim Hansen, and Michelle Muirbrook
Excused:	Terri Hoffman
Presiding:	Von Johnson

Agenda Topic:	Discussion:	Action:
	<u>Welcome:</u>	
Welcome & Introduction of Subcommittee Members and Bureau Staff	Von Johnson welcomed everyone to the meeting. All present subcommittee members introduced themselves as well as all present Bureau of EMS and Preparedness staff.	
	<u>Action Items:</u>	
Approval of Minutes	The Professional Development Subcommittee members reviewed the meeting minutes of November 19, 2014. The minutes were approved by a motion. The motion passed with all present committee members agreeing to accept the November minutes as written.	Alicia Gleave motioned to approve the previous meeting minutes of November 19, 2014. Russ Malone seconded the motion. All present committee members voted. No members opposed, none abstained; motion carried.
Subcommittee Expiration Dates and Open Positions	<p>The subcommittee members reviewed the roster for open positions available. There seems to be about 10 vacancies on the committee. Von Johnson recommended members to encourage people to apply for open positions. They will need to fill out an application and send it to Suzanne Barton or Guy Dansie.</p> <p>Chris Stratford, Vice-Chair volunteered to contact members about continuing membership on the committee.</p> <p>Russ Malone requested to fill the position of State Accredited College or University Representative position or State Certified Course Coordinator if Shellie Young or Larae Thorpe does not remain on the committee.</p> <p>Jim Hansen suggested seeking someone from the Air Ambulance Committee for an Air Medical Representative.</p> <p>The subcommittee discussed William Pope's EMS</p>	<p>Russ Malone motioned to approve William Pope application for AEMT Representative. Chris Stratford seconded the motion. All present committee members voted. No members opposed, none abstained; motion carried.</p> <p>Russ Malone motioned to approve Jack Meersman application for the subcommittee. Chris Stratford seconded the motion. All present committee</p>

	<p>Subcommittee application. Von Johnson made a recommendation to approve William Pope to fill the AEMT Representative on the committee.</p> <p>The subcommittee reviewed an application from Jack Meersman. Von Johnson made a recommendation to approve Jack Meersman representation on the subcommittee.</p> <p>A recommendation will be made to the EMS Committee for approval of these two applications.</p> <p>Discussed and reviewed the re-draft policy and application form. Russ Malone suggested changing the title on the policy to Professional Development.</p>	<p>members voted. No members opposed, none abstained; motion carried.</p> <p>A recommendation will be made to the EMS Committee for approval of these two applications.</p>
<p>NREMT Testing Workgroup</p>	<p>The Professional Development Subcommittee has put together a task group to create a process for the transition to NREMT time-line July 1, 2015.</p> <p>Von Johnson discussed the following model: 1) The possibility of creating a position for a testing officer that would be equivalent to the State EMT Representative for testing. With the following stipulations: they would have to be neutral, not involved with the course, with no one in the course, or instructing the course. Their position would include taking the testing materials to the site, account for all the tests, and oversee the testing process. The testing officer would observe to ensure the standards are followed. In addition, someone from the Bureau of Emergency Medical Services and Preparedness randomly shows up to increase the efforts at the test site for quality and compliance. 2) The testing officer could build his or her own team of instructors to fill in when needed for another testing site. The hope is one of these two systems would develop. Arrangements may be made with other testing sites if they need a testing officer. This would keep the costs down for the rural areas.</p> <p>Russ Malone explained the overall concept national has 10 skills they want tested. For the University or the rural courses, to test all 10 by the standards they plan on 4 to 5 people per hour with 14 instructors, this is cost prohibited. The discussion came up let the courses test the 10 skills in course and then sign off a letter to the state recommending the students for final test recommended for certification. The two or three skills at random assigned by Bureau of Emergency Medical Services and Preparedness to the testing officer to take to the site. Depending on the number of students, break it down so not 20 students are testing the same 3 skills. Instead of 3 stations do requirement of trauma or medical assessment and a skill, which the Bureau did years ago so they are confident in the patient assessment skills and one skill at random. Therefore, it could be a medical or trauma and skill. The student does not know which skill or medical assessment</p>	

	<p>they would be tested on. We want to keep the variety in there. The National Registry advance test we are allowed to use your own instructors. We are try to make it so the students are confident but keep the cost down for every course. There are still a lot of issues taking the National Registry test requirements. We need to address many issues now before the courses end after July 1, 2015.</p> <p>Jim Hansen stated we did look at and discuss the training officer option. For the last several years, the training officers have been the ones to go on line for the recertification practical exam to administer to their organization. A similar model could be done in that same way trusting our course coordinators to down load that practical test for their course and have their instructors administer that test. That would be a very inexpensive process. There seems to be some strong feelings there may be a lot of paperwork whipping take place in that scenario. The state maintains the right to coming in to show up to the tests.</p> <p>Dennis Bang stated that he has contacted several states. Several states use the model Jim Hansen discussed. Texas and Montana course does the test and have found they are harder on the students than the state was administering the test.</p> <p>Jack Meerman said that we have an exam coordinator that sits in the EMT class on the test date and makes sure all the paperwork is filled out. The exam coordinator is responsible for setting up the test and getting the test done. It seems like we are trying to reinvent something that is already invented.</p> <p>Casey Snyder recommended expanding the training officer role and testing outside agencies.</p>	
<p>Review of R426-5 Rules</p>	<p>Jim Hansen discussed reviewing the rules to give guidance to the Rules Task Force. The committee agreed to review R426-5 Emergency Medical Services Training and Certification Standards rules email proposed changes to Jim Hansen by February 27.</p>	<p>Chris Stratford motioned to review R426-5 send proposed changes to Jim Hansen by February 27. Russ Malone seconded the motion. All present committee members voted. No members opposed, none abstained; motion carried.</p>
<p>End of Meeting</p>	<p>The next meeting scheduled on Wednesday, May 13, 2015 at 10:00 a.m. at the Highland Building, 4th Floor, Conference 425 at 3760 S. Highland Drive, Salt Lake City, UT</p>	