

Criminal Background Check Information

Utah law requires the Bureau of Emergency Medical Services and Preparedness (BEMSP) to exclude from EMS licensure any individual who may pose an unacceptable risk to the public health and safety, as indicated by his/her criminal history. The Utah Department of Health (UDOH) conducts a background check on anyone who seeks a license as an EMS Professional, this includes an FBI background check.

Electronic fingerprints may be taken at the UDOH Highland Plaza office located at 3760 S. Highland Drive SLC, UT 84106 for a fee of \$12. Or electronic fingerprints may be taken at any other properly equipped location where additional scanning fees may apply. If you choose to have your fingerprints scanned at the UDOH Highland Plaza office (1st floor), please take your Authorization for LiveScan form and arrive prior to 4:00 p.m. If you have your electronic fingerprints scanned at another location, you must take your unexpired Authorization for LiveScan form with you.

Frequently Asked Questions

If your question cannot be answered with the following information, please email the Complaint, Compliance and Enforcement Unit (CCEU) at clearance-EMS@utah.gov. Sending your questions will help us serve the public more effectively.

Q. How do I know which offenses found on my record will keep me from becoming licensed as an EMS Professional?

A. Please refer to Utah Administrative Rule R426-5-3100, “Background Screening Clearance for EMS Certification” (6), (i) for categories that will cause your license to be automatically denied.

Q. Will speeding tickets hinder my efforts at becoming a state licensed EMT?

A. No

Q. Do I need to report arrests, charges, convictions, plea in abeyances, etc.?

A. An applicant or currently licensed EMS personnel are required to notify the BEMSP, in writing, within seven days of the initial offense. Notification is required upon the arrest/charge. In other words, don’t wait to see whether you are convicted before notifying the BEMSP/CCEU. See the “Self-Report Form” below.

Q. Can I find out before my class starts if my background check is approved?

A. Yes, by contacting the CCEU at clearance-EMS@utah.gov

Report a Criminal Offense

Utah Administrative Rule R426-5-3100 requires criminal offenses by licensed EMS personnel to be reported:

“(7) A certified EMS individual who has been arrested, charged, or convicted shall notify the Department CCEU and all employers or affiliated entities who utilize the EMS individual’s

certification within 7 business days. The certified EMS individual shall also notify the Department of all entities they work for or are affiliated with.

(8) All licensed or designated EMS providers who are notified or become aware of a certified EMS individual arrest, charge or conviction shall notify the Department CCEU within 7 business days.”

Reports must be submitted in writing. The attached form may be used to report the arrest, charge, or conviction of licensed EMS personnel.