

# COMPETITIVE GRANT GUIDELINES FY2021

## Bureau of Emergency Medical Services and Preparedness Division of Family Health and Preparedness, Utah Department of Health

### Introduction

The Legislature established the EMS competitive grants program for the purpose of improving the statewide delivery of emergency medical services with focus on rural Utah. Competitive grants are available for use specifically related to the provision of emergency medical services. **Competitive grants are available only to EMS Licensed agencies existing in counties of the third through sixth class. There is no match requirement for this grant.** This program is administered by the Bureau of Emergency Medical Services and Preparedness, Utah Department of Health, through Rules established by the EMS Committee.

These guidelines provide specific information relevant to the grant application process, scheduling, and other special conditions. Careful adherence to these guidelines will assist the Department and the Grants Subcommittee in evaluating local needs and fairly allocating grant resources. Because grant funding amounts may change during the evaluation process, the EMS Grants Subcommittee may adjust award amounts.

During FY2021, each licensed ground ambulance provider may request grant funds for:

1. Equipment and/or Vehicle (\$100k max)  
**OR**
2. Recruitment, training or retention of EMS providers (may be on going for up to 3 years)  
**OR**
3. A combination of the two categories above.

The Grants Subcommittee will provide a recommendation to the EMS Committee for approval of the grants requests.

### FY2021 Competitive Grant Application Process

During fiscal year 2021, the Bureau of Emergency Medical Services and Preparedness, will consider awarding earmarked competitive allocated funds to licensed ground ambulance provider grant applicants. Grantees shall be limited to entities that are licensed and provide emergency medical services in a third through sixth class county classification. Non-licensed, designated, or non-designated agencies **ARE NOT** eligible for grants. **Grantees must be in full compliance with the EMS Systems Act and all applicable EMS rules.** Application forms are available online: <https://bemsp.utah.gov/operations-and-response/grants/> or at the Bureau of EMS, 3760 South Highland Drive, Salt Lake City, Utah 84106. For more information please contact Gay Brogdon at: (801) 520-6610, email: [gbrogdon@utah.gov](mailto:gbrogdon@utah.gov), or by mail at P.O. Box 142004, Salt Lake City, Utah 84114-2004.

**Incorporated entities must be registered with the Department of Commerce.** Awards will be implemented through the Department of Health.

The schedule for the application process is as follows:

1. Completed forms and **one** signed application must be emailed to Gay Brogdon, [gbrogdon@utah.gov](mailto:gbrogdon@utah.gov) or **received** by the Bureau of EMS and Preparedness, P.O. Box 142004, Salt Lake City, Utah, 84114-2004 or delivered to 3760 Highland Drive, Salt Lake City, Utah no later than **5:00 p.m. (MST), May 30, 2020**. Applications must be filled out completely. Incomplete applications may be rejected by the EMS&P Bureau. **All forms must be typed or computer generated. If an eligible provider needs assistance with applying, please call 801-520-6610.**
2. Competitive grants applications for Fiscal Year 2021 do not need to be prioritized by their county. The competitive grant application is in addition to already submitted Per Capita applications for 2021.
3. In April 2020, the Grants Subcommittee will meet to review their recommendations for funding grants to the EMS Committee.

4. In June 2020, the Grants Subcommittee will meet and recommend funds.

**JUSTIFICATION**

There must be adequate justification for the grant. Applicants without justifications may be excluded. Detailed explanations of current need(s) are mandatory. The Grant Subcommittee needs a detailed plan of your intentions with these funds and the ability to use them to help your EMS program succeed.

Also needed:

- A. The Grants Subcommittee has the option to limit funding based on justified need or funds available. **Please DO NOT request more funds that your agency will need.**
  
- B. **Tax Identification** – “Request for IRS Taxpayer Identification Number and Certification Form” (W-9) is required **only** if your agency has changed addresses. One can be obtained by contacting Gay Brogdon or the IRS website <http://www.irs.gov/pub/irs-pdf/fw9.pdf> .

**Grant Proposal Preparation Assistance or Questions**

We recognize there may be questions regarding the program. It is the desire of the Bureau of EMS, the Grants Subcommittee and the State EMS Committee that the grant process be as simple and easy to accomplish as possible. We strongly encourage you to contact Guy Dansie or Gay Brogdon for assistance in grant preparation. Contact Information:

Guy Dansie, EMS Director	801-273-6671	<a href="mailto:gdansie@utah.gov">gdansie@utah.gov</a>
Gay Brogdon, Grants Coordinator	801-520-6610	<a href="mailto:gbrogdon@utah.gov">gbrogdon@utah.gov</a>

**ALL GRANT APPLICATIONS ARE AVAILABLE on the Bureau website:**  
<https://bemsp.utah.gov/operations-and-response/grants/>